



Wall Street Plaza, 88 Pine Street, 21st Floor, New York, NY 10005-1801
(212) 376-6400 Fax (212) 376-6490

Direct Dial: (212) 376-6413
Email: rdlane@mdwgc.com

August 27, 2020

VIA E-MAIL - SecurityBreach@atg.wa.gov

Office of the Attorney General
1125 Washington St. SE
PO Box 40100
Olympia, WA 98504

Re: Omicron Delta Kappa Society and Educational Foundation, Inc.
Our File No. 21263-00305

Dear Sir or Madam:

We are writing to notify you of a data security incident involving 1,753 Washington residents. We are submitting this notification on behalf of our client, The Omicron Delta Kappa Society and Educational Foundation, Inc. ("OΔK").

OΔK is a National Leadership Honor Society located in Lexington, Virginia. On July 16, 2020, the cloud service provider that hosts OΔK's member database, Blackbaud, informed OΔK that Blackbaud was the victim of a ransomware attack that occurred on May 20, 2020. Blackbaud was ultimately able to expel the attacker from its system. However, prior to locking out the attacker, the attacker removed a copy of a subset of data from Blackbaud's system, which included part of OΔK's database containing member information. As a result of this incident, some of the personal information belonging to Washington residents may have been accessed by this unknown third party, including their first and last name and date of birth. The attacker did not access credit card information, bank account information or social security numbers.

Based on assurances OΔK received from Blackbaud, OΔK has no reason to believe that the information went beyond the attacker, was or will be misused, or will be disseminated or otherwise made available publically. Blackbaud has advised OΔK that the copy of the data removed from its system has been destroyed and that its systems are secure.

The residents involved in this incident were forwarded letters notifying them of this incident on August 14, 2020. A copy of the form letter is attached hereto.

Should you need additional information regarding this matter, please contact me.

Very truly yours,

A handwritten signature in cursive script, appearing to read "R. David Lane, Jr.", written in dark ink.

R. David Lane, Jr.

RDL:dml



OMICRON DELTA KAPPA

The National Leadership Honor Society

Friday, August 14, 2020

Dear Sadie,

The Omicron Delta Kappa Society and Educational Foundation, Inc. ("OΔK") takes the privacy and protection of your personal information very seriously. We are writing to inform you of a recent data security incident that may have involved some of your personal information. Please review the information provided in this letter for some steps that you may take to protect yourself against any potential misuse of your information.

What Happened

On July 16, 2020, the cloud service provider, Blackbaud, that hosts our member database informed us that it was the victim of a ransomware attack that occurred on May 20, 2020. The service provider was ultimately able to expel the attacker from its system. However, prior to locking out the attacker, the attacker removed a copy of a subset of data from the service provider's system, which included part of OΔK's database containing member information. As a result of this incident, some of your personal information may have been accessed by this unknown third party. However, based on assurances we received from Blackbaud, we have no reason to believe that the information went beyond the attacker, was or will be misused, or will be disseminated or otherwise made available publically. Blackbaud has advised us that the copy of the data removed from the service provider's system has been destroyed and that its systems are secure.

What Information Was Involved

Based on what Blackbaud told us and our subsequent investigation, we have determined that the personal information that was potentially accessed by the unknown third party included your first and last name, address, date of birth, contact information, employment information and marital status. The attacker did not access credit card information, bank account information or social security numbers.

What You Can Do

Although we do not believe based on what Blackbaud has told us that your identity is at risk as a result of this incident, out of an abundance of caution, we recommend that you review the enclosed "Information About Identity Theft Protection" reference guide. This guide describes additional steps that you may take to help protect yourself, including recommendations by the Federal Trade Commission.

For More Information

We sincerely apologize for this incident and regret any inconvenience it may cause you. Should you have questions or concerns regarding this matter, please do not hesitate to contact me at tara@odk.org

Sincerely,

Tara S. Singer, Ed.D.
President and Chief Executive Officer
Omicron Delta Kappa Society and Educational Foundation, Inc.

Information About Identity Theft Prevention

We recommend that you regularly review statements from your accounts and periodically obtain your credit report from one or more of the national credit reporting companies. You may obtain a free copy of your credit report once every 12 months from each of the three nationwide credit reporting agencies. To order your annual free credit report, please visit www.annualcreditreport.com, or call toll-free 1-877-322-8228. You may also purchase a copy of your credit report by contacting one or more of the three national credit reporting agencies listed below.

Equifax: P.O. Box 740241, Atlanta, Georgia 30374-0241, 1-800-685-1111, www.equifax.com
Experian: P.O. Box 2002, Allen, TX 75013, 1-888-397-3742, www.experian.com
TransUnion: P.O. Box 2000, Chester, PA 19016, 1-800-888-4213, www.transunion.com

If you believe you are the victim of identity theft or have reason to believe your personal information has been misused, you should immediately contact the Federal Trade Commission and/or the Attorney General's office in your state. You can obtain information from these sources about steps an individual can take to avoid identity theft as well as information about fraud alerts and security freezes. You should also contact your local law enforcement authorities and file a police report. Obtain a copy of the police report in case you are asked to provide copies to creditors to correct your records. Contact information for the Federal Trade Commission is as follows:

Federal Trade Commission, Consumer Response Center, 600 Pennsylvania Avenue, NW Washington, DC 20580, 1-877-IDTHEFT (438-4338), www.ftc.gov/idtheft

Fraud Alerts: There are two types of fraud alerts you can place on your credit report to put your creditors on notice that you may be a victim of fraud—an initial alert and an extended alert. You may ask that an initial fraud alert be placed on your credit report if you suspect you have been, or are about to be, a victim of identity theft. An initial fraud alert stays on your credit report for one year. You may have an extended alert placed on your credit report if you have already been a victim of identity theft with the appropriate documentary proof. An extended fraud alert stays on your credit report for seven years. You can place a fraud alert on your credit report by contacting any of the three national credit reporting agencies.

Credit Freezes: You have the right to put a credit freeze, also known as a security freeze, on your credit file, free of charge, so that no new credit can be opened in your name without the use of a PIN number that is issued to you when you initiate a freeze. A security freeze is designed to prevent potential credit grantors from accessing your credit report without your consent. If you place a security freeze, potential creditors and other third parties will not be able to get access to your credit report unless you temporarily lift the freeze. Therefore, using a security freeze may delay your ability to obtain credit.

There is no fee to place or lift a security freeze. Unlike a fraud alert, you must separately place a security freeze on your credit file at each credit reporting company. For information and instructions to place a security freeze, contact each of the credit reporting agencies at the addresses below:

Experian Security Freeze, PO Box 9554, Allen, TX 75013, www.experian.com
TransUnion Security Freeze, PO Box 2000, Chester, PA 19016, www.transunion.com
Equifax Security Freeze, PO Box 105788, Atlanta, GA 30348, www.equifax.com

To request a security freeze, you will need to provide the following information:

1. Your full name (including middle initial as well as Jr., Sr., II, III, etc.)
2. Social Security number
3. Date of birth
4. If you have moved in the past five years, provide the addresses where you have lived over the prior five years

5. Proof of current address such as a current utility bill or telephone bill
6. A legible photocopy of a government issued identification card (state driver's license or ID card, military identification, etc.)
7. If you are a victim of identity theft, include a copy of the police report, investigative report, or complaint to a law enforcement agency concerning identity theft

The credit reporting agencies have one business day after receiving your request by toll-free telephone or secure electronic means, or three business days after receiving your request by mail, to place a security freeze on your credit report. The credit bureaus must also send written confirmation to you within five business days and provide you with a unique personal identification number ("PIN") or password or both that can be used by you to authorize the removal or lifting of the security freeze. To lift the security freeze in order to allow a specific entity or individual access to your credit report, or to lift a security freeze for a specified period of time, you must submit a request through a toll-free telephone number, a secure electronic means maintained by a credit reporting agency, or by sending a written request via regular, certified, or overnight mail to the credit reporting agencies and include proper identification (name, address, and Social Security number) and the PIN number or password provided to you when you placed the security freeze as well as the identity of those entities or individuals you would like to receive your credit report or the specific period of time you want the credit report available. The credit reporting agencies have one hour after receiving your request by toll-free telephone or secure electronic means, or three business days after receiving your request by mail, to lift the security freeze for those identified entities or for the specified period of time. To remove the security freeze, you must submit a request through a toll-free telephone number, a secure electronic means maintained by a credit reporting agency, or by sending a written request via regular, certified, or overnight mail to each of the three credit bureaus and include proper identification (name, address, and Social Security number) and the PIN number or password provided to you when you placed the security freeze. The credit bureaus have one hour after receiving your request by toll-free telephone or secure electronic means, or three business days after receiving your request by mail, to remove the security freeze.

Fair Credit Reporting Act: You also have rights under the federal Fair Credit Reporting Act, which promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. The FTC has published a list of the primary rights created by the FCRA (<https://www.consumer.ftc.gov/articles/pdf0096-fair-credit-reporting-act.pdf>), and that article refers individuals seeking more information to visit www.ftc.gov/credit. The FTC's list of FCRA rights includes:

- You have the right to receive a copy of your credit report. The copy of your report must contain all the information in your file at the time of your request.
- Each of the nationwide credit reporting companies – Equifax, Experian, and TransUnion – is required to provide you with a free copy of your credit report, at your request, once every 12 months.
- You are also entitled to a free report if a company takes adverse action against you, like denying your application for credit, insurance, or employment, and you ask for your report within 60 days of receiving notice of the action. The notice will give you the name, address, and phone number of the credit reporting company. You are also entitled to one free report a year if you're unemployed and plan to look for a job within 60 days; if you are on welfare; or if your report is inaccurate because of fraud, including identity theft.
- You have the right to ask for a credit score.
- You have the right to dispute incomplete or inaccurate information.
- Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.
- Consumer reporting agencies may not report outdated negative information.
- Access to your file is limited. You must give your consent for reports to be provided to employers.
- You may limit "prescreened" offers of credit and insurance you receive based on information in your credit report.
- You may seek damages from violators.
- Identity theft victims and active duty military personnel have additional rights.