

STATE OF WASHINGTON
ATTORNEY GENERAL'S OFFICE
SOLE SOURCE ADVERTISEMENT
NO. SS-2018-03

Description of Purpose: The Attorney General's Office seeks to enter into a sole source contract with FileOnQ, Inc. for access to their proprietary evidence management system EvidenceOnQ, for the purpose of evidence management and to move from a paper to electronic system for evidence tracking.

Criteria or Rationale: The Attorney General's Office (AGO) through its Medicaid Fraud Control Division (MFC) has the need for the use of FileOnQ's proprietary software platform EvidenceOnQ. FileOnQ is the sole developer and distributor of the EvidenceOnQ software platform, with exclusive ownership of intellectual property and source code rights. No other company is authorized to sell the software without the express permission of FileOnQ. The AGO Medicaid Fraud Control Division's Evidence Section currently manages evidence on a "paper system" aided by a "paper ledger" database that is a book this system was created and is existence since 1978. We are looking to implement an evidence management system that will allow the section to operate electronically and to support our FTE growth. The MFC's Evidence Section is unique compared to other large police agencies because of our large geographical responsibility. We have two centralized evidence facilities. MFC's Evidence Section will need a system that supports its unique and ever changing environment. The system that has all of MFC's Evidence Section needs is EvidenceOnQ. Since January 2018, MFC has increased the number of investigations opened and engaged in highly complex investigations, which includes a greater presence in opioid-related and pharmacy-based investigations. These factors increase the amount of evidence obtained and introduces this office to collection, storage and maintenance of narcotics obtained as evidence in relation to the opioid and pharmacy-based cases.

Additionally, as the execution of on-site search warrants increases, so does exposure of staff and citizens to risks associated with service of warrants. EvidenceOnQ provides risk mitigation solutions for each of the identified risks directly attributed to the growth and development of MFCD.

EvidenceOnQ is built on the Microsoft Operating System platform, utilizing proven methods and technologies. EvidenceOnQ is a unique software solution – unlike any other software offered on the market today. This is exemplified by the patented FileOnQ ProFiler™ (patents: 7,599,942 B1 and 8,176,093 B2). The Profiler allows FileOnQ to offer an "off the shelf" product, while at the same time provide each agency with a unique, customized screen to accommodate our unique needs and workflow. This allows implementation of the system to be expeditious and efficient as well as streamlining technical support of customers because they do not write custom code for individual customers. All support is based on the same code base.

Not only is the EvidenceOnQ system completely configurable during design and implementation phase, but the ProFiler™ tool is installed as an integral part of each client site installation. Included with implementation is training on the ProFiler™ in which it shows the agency how to make changes to their profile screen.

FileOnQ allows us to make changes ourselves – without having to receive permission, pay a fee, or put in a support request ticket. We can modify existing fields, add new fields, delete unused fields, etc. as the need arises, in a matter of minutes. This eliminates large professional service fees that are typical within the industry, which would enhance our ability to provide for Lean Government.

MFC's Evidence Section requires the system to track the "chain of custody" from the moment an investigator enters an item into the system. Law enforcement standards require that all evidence booked into evidence be time stamped. All changes must be tracked with date, time, user, and location. All changes must be tracked and the system must provide an audit trail that is not alterable. The EvidenceOnQ system tracks the "chain of custody" from the moment an office enters data into the system. All changes are tracked as required and includes an audit trail that is unalterable.

EvidenceOnQ makes chain of custody an automated process through the use of barcode technology. It is faster and more accurate than any other form of tracking. Using a barcode will dramatically decrease the time it takes to retrieve a record from the database and to record the transfer of that item to another location or status. In addition to barcodes that represent evidence, EvidenceOnQ assigned barcodes to locations. This may include people, places, a status, or a disposition. With this feature, transactions can be performed without having to enter any hand typed data from your keyboard. This allows the user to scan an item and then scan the location where it is to be transferred. It gives you fast, accurate, completely keyless transactions.

Contract Term: The AGO anticipates the contract will be issued on or about September 26, 2018 for one year with an option for an extension.

Contractor Name: FileOnQ, Inc.
832 Industry Drive
Seattle, WA 98188

Projected Value: The dollar value is estimated at: \$32,766.00.

Vendor inquiries, equal capabilities, responses, and timelines: Please correspond no later than 5:00 pm Wednesday September 19, 2018 to: contracts@atq.wa.gov. Please reference SS-2018-03 FileOnQ in the subject line.