



Clark County Sheriff's Office Written Directive

NEW ORDER **XX** ADDENDUM REVISION NUMBER: **22-12G**
OPERATIONAL ORDER **XX** SPECIAL ORDER PERSONNEL ORDER
DATE ISSUED EFFECTIVE DATE CANCELLATION DATE
April 12, 2022 **April 12, 2022**

TO: **All Corrections Staff**
WRITTEN BY: **Phil Sample, Chief Corrections Deputy**
AUTHORIZED BY: **John Chapman, Undersheriff**
SUBJECT: **Inmate Visiting: Restrictions on Federal Immigration Authorities**
REFERENCE/
PURPOSE: **Compliance with Washington's "Keep Washington Working" Act regarding inmate visiting**

The following policies are implemented as result of our agency being contacted by the WA Attorney General's Office, regarding our compliance with, or lack thereof, with state laws involving immigration enforcement.

1. Agency personnel shall not permit anyone engaged, or intending to engage, in immigration enforcement, including federal immigration authorities, to access any person held, detained, or in custody without obtaining the person's prior consent in writing, unless a court order or judicial warrant requiring such access is presented.
 - a) To obtain written consent from a person held, detained, or in custody, prior to being interviewed by anyone engaged, or intending to engage, in immigration enforcement, including a federal immigration authority, the Sheriff's Office personnel shall provide the person with an oral explanation and a written consent form that explains:
 - i. The purpose of the interview;
 - ii. That the interview is voluntary;
 - iii. That the person may decline to be interviewed and will not be punished or suffer retaliation for doing so; and

- iv. That the person may choose to be interviewed only with the person's attorney present.
- b) Agency personnel shall provide the oral explanation and consent form in a language understood by the person or by using an approved language service if the person is unable to read the form or if the form is not available in a language the person understands. Employees shall maintain copies of the consent form in English, Spanish, and Russian.
- c) If a person chooses to be interviewed with their attorney present, employees shall promptly contact the attorney. Employees shall not proceed with permitting any interview to take place prior to the person's first court appearance and counsel has been retained, appointed, or the person has chosen to proceed pro se.