



## Youth Safety and Well-being Tipline Advisory Committee Meeting Minutes

June 14, 2023, 1:00 p.m. – 3:00 p.m.

<b>Meeting started at 1:01pm</b>	
1.	<p><b>Welcome &amp; Introductions</b></p> <ul style="list-style-type: none"><li>• Committee members were welcomed to the first Youth Safety and Well-being Tipline Advisory Committee (Tipline Advisory Committee) meeting.</li><li>• Brief overview of Zoom Protocol.</li><li>• For members of the public wishing to make comments, they were instructed to indicate so in the chat. Members of the public can also sign up for public comments before the meeting starts. Instructions can be found <a href="#">here</a>.</li><li>• The Youth Program Team and Advisory Committee members were invited to introduce themselves. They were asked to share the following information:<ul style="list-style-type: none"><li>○ Name</li><li>○ Pronouns</li><li>○ Organization</li><li>○ What brings you here?</li></ul></li></ul>
2.	<p><b>Public Records Act</b></p> <ul style="list-style-type: none"><li>• AGO staff presented information regarding public records relevant to the work of the Advisory Committee.</li></ul>
3.	<p><b>Foundation</b></p> <ul style="list-style-type: none"><li>• AGO staff outlined draft Group Agreement, including:<ul style="list-style-type: none"><li>○ Social Practices;</li><li>○ Authority, Purpose and Scope of Work;</li><li>○ Duration;</li><li>○ Meetings; and</li><li>○ Stipends.</li></ul></li></ul> <p><i>Meeting opened for Committee Q&amp;A: None.</i></p>

4.	<p><b>Advisory Committee Overview</b></p> <ul style="list-style-type: none"> <li>• AGO staff provided an overview of the history of the Youth Safety and Well-being Tipline (Washington Tipline) and the Advisory Committee. <ul style="list-style-type: none"> <li>○ Youth Advocacy → <a href="#">ESHB 1109</a> (2019) → <a href="#">2020 Report</a> → <a href="#">SB 5327</a> (2021) → <a href="#">ESSB 5092</a> (2021)</li> </ul> </li> <li>• Summary of the Advisory Committee’s progress in 2022: <ul style="list-style-type: none"> <li>○ Systems Inventory</li> <li>○ Tip Urgency Levels and Categories</li> <li>○ Flowchart</li> <li>○ Tip Category Glossary</li> <li>○ Tip Triage and Referral Process</li> </ul> </li> <li>• Vision &amp; Objectives for the 2023 – 2025 Term: <ul style="list-style-type: none"> <li>○ The Youth Safety and Well-being Tipline Advisory Committee will provide recommendations to the AGO, but is not a governing, policy, or rule-making body. The Advisory Committee will advise the AGO through Washington Tipline implementation as the agency: <ul style="list-style-type: none"> <li>• Reviews tip trend data;</li> <li>• Evaluates whether the program is being implemented equitably across the state;</li> <li>• Proposes possible solutions for challenges that arise in regard to program utilization and tip responses;</li> <li>• Promotes the program.</li> </ul> </li> <li>○ The work of the Advisory Committee will be guided by the AGO’s antiracist, youth-centered, and trauma-informed vision for the program. <ul style="list-style-type: none"> <li>• AGO staff defined those terms and provided examples of actions for the Advisory Committee to strive to be antiracism, youth-centered, and trauma-informed.</li> </ul> </li> </ul> </li> </ul> <p><i>Meeting opened for Committee Q&amp;A: None.</i></p>
5.	<p><b>Youth Outreach and Engagement and RFP Updates</b></p> <ul style="list-style-type: none"> <li>• The AGO is contracting with The Vida Agency (TVA) to create and launch a survey to collect feedback from youth on the name of the program. <ul style="list-style-type: none"> <li>○ The survey stayed open from May 24<sup>th</sup> to June 9<sup>th</sup> and targeted zip codes that have the highest populations of residents that are under 25 years old and/or currently enrolled in school.</li> <li>○ TVA received 662 complete responses.</li> <li>○ TVA is currently working to finalize their findings. When the AGO has the program name, we will be reaching out to Advisory Committee members, as well as people who are on the Outreach and Engagement distribution list.</li> </ul> </li> </ul>

- The AGO is contracting with Do Big Good to help the agency create a model for ongoing youth engagement in the development and implementation of the Washington Tipline.
  - Do Big Good will conduct 6 in person sessions with youth. They are aiming for 8-15 youth participants per session. This range accommodates diverse views and lived experiences as well as allowing time and space for participants to be heard. Sessions will range for about 1.5-2 hours long.
  - The parameters for this work include participants to the 16 youth categories: Black, Indigenous, People of Color (BIPOC), disabled, formerly incarcerated/interacted with justice system, foster care, houseless/unsheltered, immigrant, English Language Learner (ELL), Lesbian, Gay, Bisexual, Transgender, Queer/Questioning, Intersex, Asexual, and Two-spirit (LGBTQIA2S+), low-income, military, neurodivergent, refugees and asylees, rural, urban and rural indigenous communities, federally recognized tribes, and teenage parents.
  - The AGO will receive the following deliverables from Do Big Good:
    1. A report on findings from co-design sessions;
    2. Recommendations from youth and instructions on how to use the proposed model for ongoing implementation and maintenance with youth;
    3. The Advisory Committee will receive an orientation on the process and outcomes of co-designing with youth, with initial training on how to use the proposed model and share power with youth.
- Request For Proposal (RFP) Updates
  - Apparent Successful Bidder (ASB) has been identified to develop and implement the technology for Washington Tipline and the call center. The AGO is currently in contract negotiation process and will share more information once the contract is executed.
  - Branding & Marketing RFP should be released this month.

*Meeting opened for Committee Q&A:*

Question: Has the AGO decided if the program will be launched in some counties at first and then expanded across the state? Or will it be launched across the state at once?

Answer: We don't know yet. This is something that will be discussed with the vendor once the contract is executed.

Comment: A request from school districts is that the program is not launched at the same time the school year starts. There is too much going on during the beginning of the school year, and adding one more thing could overwhelm staff and students.

6. **Action Items & Next Steps**

- Committee members should review the Group Agreement and submit any questions or comments to Clarissa by COB Wednesday, July 19<sup>th</sup>.
- Next meeting: Wednesday, September 13<sup>th</sup> from 1:00 p.m. to 3:00 p.m.
- Public Comments
  - There were no public comment requests for the call.

**The meeting adjourned at 2:15 p.m.**

DRAFT

## ATTENDEES

### Committee Members

#### *Youth*

Name	Present
Akshaya Ajith	No
Adama Angelina Mbodji	No
Micah Brielle Fitzgerald	Yes

#### *Professional Members*

Name	Affiliation	Present
Margaret Albaugh	Asian and Pacific Islander Coalition of Spokane	Yes
Tanya Aggar	Washington State Parent and Teacher Association	Yes
Jenny Ann Young	Washington State Department of Children, Youth, & Families	Yes
Theresa Carter-Vincent	Building Resilience Awareness & Variations of Excellence	Yes
Diana Cockrell	Washington State Health Care Authority	Yes
Ella DeVerse	Washington Office of Superintendent of Public Instruction	Yes
Cameron Fordmeir	Greater Columbia Behavioral Health	Yes
Kevin Fuhr	Washington Association of Sherriffs & Police Chiefs	Yes
Carri Gordon	Washington State Patrol	No
Avianah Grace McKenna	Youth Serving Organization	No
Jamie Heil	Boys & Girls Clubs of King County	Yes
Joshua John William Goss	The Coffee Oasis	Yes
Adrienne Marie Jensen	HopeSource	Yes
Carolyn Cox	SPARK Peer Learning Center	Yes
Kirstin McFarland	Washington State Department of Health	Yes
Chastity Pennington	United Way of Lewis County	Yes
Liz Pray	Washington Education Association	No
Kelli Robinson	Our Sisters' House	Yes
Maithri Sarangam	Seattle Indian Health Board	No
Beverly Sarles	Washington State University	Yes
Eyota ShadowWalker Wak'ishwit	Pizza Klatch	Yes
Adam Wasserman	Washington Emergency Management Division	No
Chris Weedin	Washington Association of Educational Service Districts	Yes
Mallory Wilson	Association of Washington School Principals	Yes
Rashel Wise	Washington Student Achievement Council	Yes
Larry Wright	UW Forefront Suicide Prevention Center	Yes

**Public Attendees**

Gabriel Hamilton
Roz Thompson
Megan Reibel

**AGO Staff and Contractors**

<b>Name</b>	<b>Affiliation</b>
Camille Goldy	Office of the Attorney General, Policy Unit
Clarissa Lacerda	Office of the Attorney General, Policy Unit
Erica Chang	Office of the Attorney General, Policy Unit
Monserrat Jauregui	Office of the Attorney General, Policy Unit
Christina Beusch	Office of the Attorney General, Deputy Attorney General
Evan Kim Naeseok	Washington State Attorney General's Office, Information Services
Linda Hoage	Office of the Attorney General, Information Services
Megan Osborne	Maike & Associates
Michelle Maike	Maike & Associates
Mer Joyce	Do Big Good